

# PPL Learning Center Class Schedule--2007

⇒ A reminder: Trainees are hired by PPL—i.e. their job is to learn employment skills. For their work trainees are **paid \$6.50/hr** for a total of four weeks—average of 30hrs/week. (Banking trainees receive a \$200 stipend rather than an hourly wage.)

⇒ Train to Work has a '**rolling admissions**' policy. Selection tests, interviews and acceptance decisions occur every single week—regardless of the class (or start date) in which an applicant is interested. This way applicants know as-soon-as-possible if TTW will offer them the job of a trainee.

⇒ People interested in learning more about TTW should attend an information session after completing an application.

- 1) Complete an application in-person at the PPL Learning Center M - F, 8:00 - 4:00pm.
- 2) Attend an Information Session--held every Monday promptly at 10:00am. (No referral or appointment needed)

**It may take you awhile to complete the selection process. Start Right Away!**

\*\*\* A few 1-2 week Job Training Sessions require trainees to begin work at 6:30 a.m.\*\*\*  
(As part of their training class, participants are placed in a job shadowing role at one of our business partners.)

<u>Dates &amp; Times</u> * (Revised 05/04/07 by OM)	<u>Class Title</u>	<u>Targeted Career Fields</u>
June 4 - 29	M-F, 8:30am-3:30pm	Clerical (Healthcare & Financial)
June 11 – 22	M-F, 1pm- 4pm	Banking (Banking)
July 9 - Aug. 3	M-F, 8:30am-3:30pm	Clerical/CNA (Healthcare & Financial)
July 16 – Aug. 10	M-F, 9 am-4 pm	Work Readiness (Healthcare)
August 20 - 31	M-F, 1pm-4pm	Banking (Banking)
Sept. 10 – Oct. 5	M-F, 8:30am-3:30pm	Clerical/CNA (Healthcare & Financial)
Oct. 29 – Nov. 21	M-F, 8:30am-4pm	Clerical (Healthcare & Financial)
Nov. 5 – 16	M-F, 1pm-4pm	Banking (Banking)
Nov. 26 – Dec. 21	M-F, 8:30am-3:30pm	Clerical (Healthcare & Financial)

***\*Please note: Class schedules are subject to change (to accommodate employer's schedules).***