

Free training for a career in Healthcare Clerical

About the Program

- Gain the skills and certifications to start a successful clerical or administrative career in the growing healthcare field.
- Just six weeks to prepare you for positions in patient registration, talent acquisition, human resources, and beyond.
- Earn certifications in Customer Service and Sales as well as BLS/CPR.
- **These positions have a \$17 per hour average starting wage.**
- Networking opportunities with Abbott Northwestern, Children's, and North Memorial.

Currently Enrolling!

- **Start date: November 1, 2021.**
- **Online classes: 9 a.m.-12p.m.
Monday - Friday.**
- **Enrollment process must be completed by October 22!**

Qualifications Include:

- High school diploma or GED
- At least 18 years of age
- Legal to work in the United States
- At least one year of recent clerical or admin experience
- Proficient math, reading, and typing skills



Start Today!

The first step for all PPL training programs is to attend a virtual information session. Join via Zoom on your phone or computer every Monday from 10 a.m.–11 a.m. Request an invite by scanning the QR code or visiting our website: www.ppl-inc.org/career-readiness-programs



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PROJECT FOR PRIDE IN LIVING

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