



PROJECT FOR PRIDE IN LIVING

Child Enrichment Intern – St. Paul

PPL builds the hope, assets, and self-reliance of individuals and families who have lower incomes by providing transformative affordable housing and employment readiness services.

Organization: Project for Pride in Living (PPL)

Department: Resident Services – Family Supportive Housing

Supervisor: Family Supportive Housing Manager

FLSA Status: Unpaid Internship

Location: New Foundations (1145 Westminster St, St. Paul 55130) and Fort Road Flats (2242 7th St W, St. Paul 55116)

Schedule: 10-20 hours/week; June – August
Mondays, Wednesdays and Fridays

Summary: PPL serves individuals and families struggling with poverty, limited education, and other complex barriers. Mission: PPL builds the hope, assets, and self-reliance of individuals and families with lower incomes through transformative affordable housing and employment readiness services. Children and youth services are offered at Supportive Housing sites that serve families transitioning from homelessness.

Work with parents and their children (birth- 5 years old) to support development in the earliest years when support can have the deepest impact. Early childhood development support includes child enrichment programming, administering developmental assessments, and facilitating parent-child groups.

Responsibilities and Duties:

- Develop trusting relationships with children and parents using an asset-based, culturally inclusive, and trauma-informed approach.
- Facilitate Child Enrichment sessions for children to attend while parents participate in workshops
- Administer Ages and Stages Questionnaire with children birth-5 and their parents.
- Work with PPL staff to provide referrals to community service providers as appropriate
- Facilitate enrichment activities for parents and their children to participate in together.
- Communicate and coordinate services with all team members.
- Keep accurate and up to date documentation including but not limited to: case notes, incident reports, etc.

Qualifications:

- Self-starter and self-directed, ability to work independently on assigned projects
- Experience with youth and children (early childhood, after-school program, camp counseling, tutoring, etc.)
- Excellent communication, organization, time management, and problem-solving skills
- Dependable, responsible, flexible, patient
- Ability to work with people from diverse backgrounds and experiences.
- Ability to engage youth with program activities.
- Experience with Word, Excel, Internet.

Benefits:

- Professional development experiences may include trainings, workshops, team meetings and events and can be tailored to the intern's goals and field of study.
- Mentoring and guidance from experienced youth work professionals.
- Opportunity to develop hands-on youth development experience in a supportive housing setting.

How to apply: Please direct questions and resumes/cover letters to Tyronia Watson at Tyronia.Watson@ppl-inc.org, 612-455-5260. The process includes an interview, references and a background check for final candidates. Applications will be accepted until the position is filled.

Project for Pride in Living is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the organization will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.