



## PROJECT FOR PRIDE IN LIVING

### Community Outreach Coordinator - Service Member

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*PPL builds the hope, assets, and self-reliance of individuals and families who have lower incomes by providing transformative affordable housing and employment readiness services.*

<b>Organization:</b>	Project for Pride in Living (PPL)
<b>Program:</b>	Housing Development
<b>Site:</b>	Remote/In-person
<b>Schedule:</b>	40 hours/week; Sept '21 – June '22
<b>Supervisor:</b>	Rick Dallmeyer, Senior Project Manager

**Summary:** *The Community Outreach Intern is responsible for creatively engaging community members and soliciting their input on various real estate development projects and initiatives, and assisting project managers with other community involvement activities to further PPL's mission.*

#### **Responsibilities:**

- Contact and engage project stakeholders including nearby residents, neighborhood associations, business associations, BIPOC communities, and Communities of Shared Interest, such as individuals with mental illness, veterans, seniors, single-parent households, etc.
- Develop content, print, deliver or otherwise distribute information regarding upcoming projects in order to reach a wide range of stakeholders.
- Solicit, record and organize stakeholder input as to project location, design, financing, target populations, etc.
- Reach out to PPL residents solicit input and organize feedback on their units' design, maintenance, community spaces, project programming, etc.
- Reach out to underserved communities to determine their housing needs and aspirations, including types of units and programs that are currently missing from the market, how those units might function if they were built, and what financing options might exist for their construction.
- Research and report on trauma-informed and other human centric design and development strategies in order to inform departmental production.
- Other tasks as assigned

#### **Qualifications:**

- Self-starter and self-directed, ability to work independently on assigned projects
- Dependable, responsible, flexible, patient
- Some experience with community outreach, program evaluation, data collection, research method, and analysis.
- Excellent communication, organization, time management, and problem-solving skills
- Experience working with people from diverse backgrounds and experiences.
- Experience with Word, Excel, Internet.

**Application Process:** Please direct questions and resumes/cover letters to Rick Dallmeyer at [rick.dallmeyer@ppl-inc.org](mailto:rick.dallmeyer@ppl-inc.org). The process includes an interview, references and a background check for final candidates.