

Kickstart your career in HEALTHCARE CLERICAL

A PPL TRAIN TO WORK PROGRAM

CLASS DESCRIPTION:

Use your administrative skills to start a career in healthcare! PPL's **free** Healthcare Clerical program is here to prepare you for clerical and administrative positions in the growing healthcare field.

You'll get **CPR and First Aid certification**, training on how to succeed in a healthcare setting, and hands-on experience through a two-week job shadow in a clinic or hospital.

THIS IS FOR YOU IF YOU HAVE:

- A high school diploma or GED
- At least one year of work experience in a clerical or administrative capacity in the last five years
- A desire to enter the healthcare field



**Program begins
October 7th, 2019**

*PPL is an equal opportunity program provider.
A proud partner of the American Job Center Network.*

HOW TO APPLY

Start your application by attending our one-hour information session held every Monday morning at 9:00 AM at the **PPL Career Center**, 1021 E Franklin Avenue in Minneapolis. MTC Buses: #2 and #9



PROJECT FOR PRIDE IN LIVING

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