

Kickstart your career as a **SEASONAL OFFICE SPECIALIST** WITH THE MN DEPARTMENT OF REVENUE

CLASS DESCRIPTION:

Join PPL's Seasonal Office Specialist training program! Train for seasonal positions at the State of MN performing data entry for the Department of Revenue.

This 3-week training program is a great opportunity to sharpen your professionalism, computer, financial literacy, and interviewing skills.

Each participant is guaranteed an interview once you have successfully completed the program and applied to a position!

THIS IS FOR YOU IF YOU:

- Have a high school diploma or GED
- Are able to accept seasonal employment upon completion of the program
- Have keyboarding skills

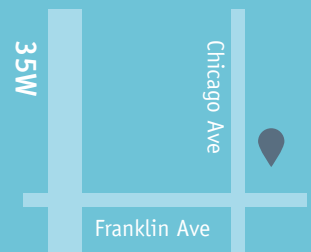


**Program begins January 7th,
2019**

*PPL is an equal opportunity program provider.
A proud partner of the American Job Center Network.*

HOW TO APPLY

Start your application by attending our one-hour information session held every Monday morning at 9:00 AM at the **PPL Learning Center**, 1925 Chicago Avenue in Minneapolis. MTC Buses: #2, #5, #9



PROJECT FOR PRIDE IN LIVING

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www.ppl-inc.org/learningcenter