



# PROJECT FOR PRIDE IN LIVING

## Single Adult Supportive Housing Intern

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*PPL builds the hope, assets, and self-reliance of individuals and families who have lower incomes by providing transformative affordable housing and employment readiness services.*

<b>Organization:</b>	Project for Pride in Living (PPL)
<b>Program:</b>	Resident Services-Single Adult Supportive Housing
<b>Schedule:</b>	One semester (fall or spring) or full academic year (flex start/end date) 10-15 hours/week: can be flexibly scheduled between 8:30 am-4:30 pm, M-F
<b>Supervisor:</b>	Supportive Housing Manager
<b>Location:</b>	PPL Brook Commons Apts., 919 12th Ave. SE, Minneapolis
<b>FLSA Status:</b>	Unpaid internship

**Summary:** *Cabrini Supportive Housing houses adults exiting homelessness in scattered-site apartments in Hennepin County. Resident works with staff and interns to establish self-sufficiency goals around health, employment and relationships. The position requires the ability to connect with clients who have experienced long-term homelessness, mental and chemical health concerns and physical health problems as a result of life on the street. The intern will influence and recognize positive behavior changes while identifying challenges and barriers that may threaten the client's progress.*

### Essential Duties and Responsibilities:

- Meet one-to-one with residents to identify and locate needed community resources and services.
- Provide ongoing support and follow-up to a small assigned case load.
- Document and maintain all communication with residents, co-workers, and landlords.
- Assist with client transportation needs to appointments, food shelf, shopping, activities, etc.
- Organize and facilitate social and recreational activities to promote peer support and community involvement.
- Collaborate with Housing Coordinator to assist clients in the housing application process.
- Accompany Housing Coordinator on occasional site visits, inspections, and landlord meetings.
- Survey individual residents and conduct focus groups to determine program satisfaction if requested.
- Attend weekly staff meetings.
- Perform related administrative duties and other duties as assigned.

### Qualifications:

- High level of attention to detail and follow-through
- Understanding of issues related to mental illness, chemical dependency and homelessness preferred
- High degree of cultural sensitivity; comfortable working with participants from diverse backgrounds.
- Valid driver's license, clean driving record and willingness to transport/accompany clients as needed
- Ability to adhere to HIPAA and data privacy requirements
- Must pass criminal background check
- Excellent communication and interpersonal skills

**Education and/or Experience:**

- Pursuing a degree (or recent graduate) in human services, social work, criminal justice, chemical dependency counseling, psychology or related field.

**Physical Demands:**

Sitting, bending and stooping. Must occasionally lift and/or move up to 25 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Benefits:**

- Gain experience working with adults transitioning from homelessness with dual diagnosis (mental health/chemical health)
- Training, guidance and mentoring from experienced professionals in the field
- Professional development experiences may include trainings, workshops, team meetings and events and can be tailored to the intern's goals and field of study.

**Application Process:**

Please direct questions and resumes/cover letters to Julie Huck at [julie.huck@ppl-inc.org](mailto:julie.huck@ppl-inc.org). The process includes an interview, references and a background check for final candidates. The position is open until filled.

*Project for Pride in Living is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the organization will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*